

**The Antique Motorcycle Foundation, Inc.**  
**Board of Directors Annual Meeting**  
**Newburgh, NY**  
**September 7, 2013**

**Call to Order**

Dennis Craig, President, called the meeting to order at 2:05 p.m. on September 7, 2013 at the Motorcyclepedia Museum in Newburgh, New York.

**Roll Call**

Tracey Powell conducted roll call. The following Board members were present: Dennis Craig, President; Ted Doering, Ken Kelly, Dottie Mattern, Tracey Powell, Secretary; Jon Radermacher, Roger Smith, Vice President; Wanda Winger, Treasurer and Ed Youngblood. John Wendel, General Counsel, was also present. Jerry Doering was not able to attend.

**Approval of Minutes**

It was moved by Mr. Youngblood and seconded by Mr. Smith to:

**Approve the minutes of the March 9, 2013 meeting as written.**

The motion was unanimously approved.

**Treasurer's Report**

Wanda Winger distributed financial statements and reviewed information for the period ending July 31, 2013. The summer promotion yielded considerably less than the December solicitation. Possible reasons and future fund-raisers were discussed. Mr. Radermacher suggested reducing the expense of Paypal by paying per transaction rather than a \$60 monthly fee. He will handle making this change. A donation of \$500 was earmarked as a contribution relating to future museum exhibits, educational grants, leadership conferences or research and publishing. It was determined that the money would be used as an educational grant.

**Old Business**

**A. Award for Excellence**

On August 22, 2013, Mrs. Winger presented the AMF Award of Excellence to Fred Davis, President of the Lake Erie Chapter of the Antique Motorcycle Club of America. The award was given on behalf of those responsible for curating a vintage and classic motorcycle exhibit at the Packard National Museum in Warren, Ohio, possibly saving the museum from closing its doors. It was only the second such award given.

**B. Online Repository for Board Documents and Records**

Mr. Radermacher explained BoardSuite, a free program that is now being used to store official documents that are currently available on the AMF website. This includes bylaws, articles of incorporation, contracts, insurance information, minutes, etc. Mr. Youngblood mentioned that it

was important to have all versions of these documents for historical purposes. Documents are accessible only to authorized users.

## **New Business**

### **A. Kaizen Exhibit**

Mr. Smith reported that only positive remarks were received from owners of the Japanese motorcycles on display were being picked up after being displayed for one year. Mr. Smith, Mr. Kelly and a crew of volunteers assisted with the closing of the Kaizen exhibit. Volunteers were given a sustaining membership which will allow them free admission to the Motorcyclepedia Museum. Their names will be acknowledged on the website, and Mr. Craig plans to thank them in his column in the next issue of the AMCA magazine.

John Wendel distributed an article from the March 2013 issue of “The Law of Tax-Exempt Organizations Monthly,” which mentions the requirement that the entire Board of Directors of Section 501(c)(3), tax-exempt corporations, such as the AMF, review the 990 annual tax form before it is filed. This form is the annual corporate federal tax return. Wanda Winger believes her CPA is knowledgeable of our obligations.

### **B. Winners Circle Exhibit**

The AMF held a donor’s reception at the Motorcyclepedia Musuem on Friday, September 6. Only AMCA winners are eligible to enter their vehicles in the Winners Circle exhibit. Participation was much less than was anticipated following the publication of an article in the Spring 2013 issue of The Antique Motorcycle, and a phone campaign was necessary after realizing that printed flyers failed to be distributed at most national meets.

Mr. Kelly stated that transportation was the biggest hurdle when attempting to get a final commitment for a loaned vehicle. Mr. Youngblood will contact a company he is familiar with to inquire about affordable transportation insurance that provides sufficient coverage. According to Roger Smith, short term coverage may even be available.

Possible causes of low participation and a strategy for future Winners Circle exhibits were discussed. The lack of resources and not working directly with the chief judge were named the most probable causes of low participation. In an effort to improve cooperation with the AMCA, it was decided that Mr. Youngblood would compose a mailing for all those AMCA members eligible to display their vehicles and the idea would be proposed to add this topic to the agenda at the next AMCA meeting of the Board of Directors for discussion. Cost estimates would be provided and the AMF would offer to send the mailing or provide the printed materials to the AMCA. In addition, an article will be written for the next issue of the AMCA’s publication and website visibility will be increased as well. It was also noted that publicizing judging guidelines would be considered very important by the judges and prospective donors.

The official opening of the exhibit was September 7. Ken Kelly, Ed Youngblood and their crew were commended for a job well done.

### **C. 2013 Leadership Forum**

The AMF's Fourth Annual Leadership Forum will be held during the Barber Vintage Festival on October 10, 2013. Roger Smith explained that this was the first time for sponsorship opportunities, and five had already committed as follows: Brown's Plating Service, Penton Owners Group, Inlanta Mortgage, National Packard Museum and J. Wood and Company Auctioneers. Tracey Powell delivered the \$50 checks that had been received so far to Wanda Winger.

AMCA President Richard Spagnolli and members of the AMCA Board of Directors are expected to attend. Mr. Spagnolli intends to make a presentation following the conclusion of the leadership forum.

### **D. Website Update**

Jon Radermacher demonstrated the new AMF website. Of particular significance is that the site is adjustable to any size of browser and can be managed independently, thereby eliminating additional expense and time delays.

### **E. Donor Database**

Jon Radermacher has been working with Mark Wheeler of Cornerstone who has shifted the AMF's donation database to a more user-friendly and professional system. Cornerstone is now accepting all donation payments, and authorized users can access the donor database via a web browser.

### **F. 2014 Cannonball**

On September 6, 2013, Mr. Youngblood met with the Board to discuss Dottie Mattern's involvement with the 2014 Cannonball. The Appalachian State University has agreed to assist the AMF campaign and fund-raising efforts, and the Colon Cancer Alliance will be asked to partner as our health charity. Proceeds will be evenly divided between the charity organization and the AMF.

John Wendel expressed his concerns about adequate insurance coverage and related liability and insurance matters. He then asked the group to keep Florida's PIP laws in mind since that is Dottie's primary residence. Ed Youngblood would prefer to have sponsors named as additional insureds. Dottie may be asked to sign a standard adult release and waiver of liability and indemnity agreement. Ed will research exactly what coverage is necessary and report back in the near future.

### **G. Grant Request**

Ed Youngblood mentioned that he had been contacted via email by someone requesting a grant that would benefit a museum. It was determined that this topic would be added to the agenda for the next meeting.

### **H. Annual Class 3 Election**

Class 3 directors were up for election. Dennis Craig opened the floor for nominations. Mr. Youngblood moved to elect the three current Class 3 members, namely Dottie Mattern, Roger Smith and Wanda Winger to be reelected to the Board. They were all unanimously reelected for a three-year term.

### **I. Annual Election of Officers**

Dennis Craig called for nominations for the annual election of the president, the vice president, the treasurer and the secretary.

President - Ed Youngblood nominated Dennis Craig as president. Dennis declined because of personal reasons. Dennis then nominated Jon Radermacher as president. Jon accepted the nomination. Ted Doering nominated Ken Kelly who respectfully declined. A vote was taken and Jon Radermacher will serve as president for one year.

Vice President – Dennis Craig nominated Roger Smith as vice president. Roger accepted the nomination and a vote was taken. Roger Smith will serve as vice-president for one year.

Secretary - Dottie Mattern nominated Tracey Powell as secretary. After Tracey accepted the nomination, a vote was taken electing her as secretary for one year.

Treasurer – Jon Radermacher nominated Wanda Winger as treasurer. Wanda accepted the nomination and a vote was taken. Wanda Winger will serve as treasurer for one year.

### **Date and Location of the Next Meeting**

The next meeting of the AMF Board will be held on Saturday, March 8, 2014, in conjunction with the AMCA National Meet in New Smyrna Beach, Florida at 2:00 p.m.

### **Adjournment**

It was moved by Ken Kelly and seconded by Roger Smith to:

#### **Adjourn the meeting.**

The motion was unanimously approved.

The meeting adjourned at 5:45 p.m.